



**Activity #4**  
**November 18, 2016**  
**Advisor Lesson Plan**

**Objectives of Lesson:**

Students will be able to:

- Think about their goals and how to achieve these goals for their senior year. They will use the senior timeline and checklist to organize their time for the year.
- Understand upcoming events as they relate to their senior year.
- The financial aid process.
- Apply for a PIN

<b>Time</b>	30 minutes
<b>Materials</b>	Files and Folders Senior Post High School Planning Guide Computers for students List of steps worksheet Yearbook Quote Handout

**Learning Process Overview**

<b>Step</b>	<b>Time</b>	<b>Most important contents</b>
Welcome	3	Distribute files and folders, computers
Senior Planning Guide – Senior Timeline	2	Please review December and January’s items in the Senior timeline section of the student planning guide <b>Pg 14 and 15</b> .
Note from Mary Livermore	2	Mary Livermore needs information from the seniors. Please hand the sheet around and have students complete. Collect when done and return to Mary
Yearbook Senior Survey	1	Yearbook is asking for seniors to write a quote on the handouts provided. They can turn them in to you or Mrs. Zink’s mailbox in the front office.
Hand out worksheet for students to complete work on the computers	20	Ideally students will work on the following (Kendra will send an email to parents and students with the agenda and links for easy access through Naviance (they log in and access messages)).  <i>These are ordered in the order of their importance. If they get stuck, they can move on to the next item. If there’s a</i>




question the advisory teacher cannot answer have them see their counselor AFTER Advisory! A-G Kendra, H-L Carley, O-Z Voss

We are aware that each student will be at a different spot in the process. This time and resource is to help them move ahead no matter where they are on the list.

There are 3 Different Sections for Students to choose from.

- A. Students Planning on Going to College.
- B. Students interested in trades.
- C. Students looking for a job.

### A. Students Planning on Going to College.

1. Sign OSAC release for transcripts next to their name (Mary Livermore will be providing)
2. Check Naviance for messages (there will this list in a message with live links)
3. Register for a FSA ID <https://fsaid.ed.gov/>
4. FAFSA [www.fafsa.ed.gov](http://www.fafsa.ed.gov) they will need their OWN SS# for this....**come ready!** Have them text parents for this information if it's not available. THIS IS A HUGE PART OF THE COLLEGE/TRADE SCHOOL process. Please complete at home if you get stuck (parents/guardians part is about 75% of this application). EVEN if your parent/guardians "make too much" this is often REQUIRED for other scholarships that are not need based.
5. Add 3-4 colleges into Naviance using SuperMatch (under **Colleges** tab icon Naviance) IF they have not done so already. (**Colleges I've Applied To** will have 3-4 schools listed to IF this was complete). **Colleges I'm Interested In** *might* need to be transferred to **Colleges I'm Applied to**.
6. Do any of your schools required/want the Common App?  (under **Colleges** the icon will have a computer with the letters CA on the monitor, these are PRIVATE schools, not state schools like UofO or OSU). No? Proceed to step 7.

IF they ARE Common APP...have you filled out the form and linked it to your Naviance account? <http://www.commonapp.org/> IF you have a school that requires a Common Application: MAKE



appointment with counselor if you have not already seen them about the topic.

If you ARE going to a Common App school....have you requested teachers to write letters of recommendation? If no....ASK THEM IN PERSON, hand them a completed letter of recommendation and activity form. THEN complete the letter of recommendation request in Naviance under Colleges, My Colleges, Letter of Recommendation. See items in list #11 and #12 for assistance.

If needed CSS-Profile (if applying to private schools, often Common App schools...not sure if your college is on the list? <https://profileonline.collegeboard.org/prf/PXRemotePartInstitutionServlet/PXRemotePartInstitutionServlet.srv>

7. Request transcripts through Naviance. **Colleges, Colleges I'm Applying to**, (in blue across the top, under common app disclaimer "request transcripts" for ALL schools applying to.
8. Oregon Promise Scholarship (2 free years at an Oregon Community College....ONLY if they re applying to a community college in Oregon). Transcript was taken care of in item #1. <https://app.oregonstudentaid.gov/> They will need to create an account if they have not already done so.
9. Letter of recommendation form (download in Naviance, **Home** tab, under the heading PAGES on the left hand side recler16-17). Majority of these answers will be copy and pasted into OSAC Scholarship when you are sure they're PERFECT. SAVE to google docs. Use this form as a data vault as other scholarships forms come into play.
10. ACTIVITY chart from Naviance (right above the letter of recommendation form, home tab, **PAGES, Activity Chart**.....copy this into OSAC when completed.
11. OSAC Scholarship (super friendly to any Oregon school, but open to any applicant, 500+ scholarships). <https://app.oregonstudentaid.gov/> See essay prompts! ACCESS YOUR ANSWERS for your letter of recommendation form within google docs for easy access.....no need to reinvent the wheel with OTHER scholarship opportunities that require essays. If you come across a NEW essay prompt: add the prompt and your essay into your letter of recommendation form.



		<ul style="list-style-type: none"><li>• Specific educational goals and career goals and why? What inspires you to obtain these?</li><li>• What have you done for your family or community that you care about the most and why?</li><li>• Describe a personal accomplishment and the strengths and skills you used to achieve it.</li><li>• Describe a significant change or experience that has occurred in your life. How did you respond and what did you learn about yourself?</li></ul> <p>12. Got time on your hands? Pick a couple of ideas below:</p> <ul style="list-style-type: none"><li>• Look into college/trade school specific scholarships...google the name of your career or major + the name of the college + scholarship. Example: Welding Lane Community College Scholarships</li><li>• Naviance, Colleges, scroll to bottom to Scholarships and Money, Scholarship Match, add at least five scholarships that you qualify for.</li><li>• Naviance: Colleges, scroll to bottom to Scholarships and Money, National Scholarships.</li><li>• Got an unique ability or condition? Google the name + scholarship. Example: eczema scholarship, marching band scholarship, multiple sclerosis scholarship.</li></ul> <p><b>B. Students interested in trades.</b></p> <p>Can check out these Websites:</p> <ul style="list-style-type: none"><li>• <a href="https://www.oregon.gov/boli/ATD/Pages/A_StatewideOpportunities.aspx">https://www.oregon.gov/boli/ATD/Pages/A_StatewideOpportunities.aspx</a></li><li>• <a href="http://www.eugenespringfieldjatc.org/main_page.html">http://www.eugenespringfieldjatc.org/main_page.html</a></li><li>• <a href="https://www.lanecc.edu/apprenticeship">https://www.lanecc.edu/apprenticeship</a></li><li>• <a href="http://oregonapprenticeship.org/">http://oregonapprenticeship.org/</a></li></ul> <p><b>C. Students looking for a job.</b></p> <p>Can check out these Websites:</p> <ul style="list-style-type: none"><li>• snagajob.com</li><li>• indeed.com</li></ul>
Clean up	2	Put folders away. Keep planning guide in student's folders. Students can keep the FAFSA Worksheet

